

HARYANA CIVIL SECRETARIAT
OFFICE ORDER

Sh. Bijender Singh S/o Sh. Kitab Singh, Peon-cum-Chowkidar (Group-D employee) of Haryana Civil Secretariat is hereby promoted to the vacant post of Clerk, on adhoc basis, in the Pay Level 2 of Haryana Civil Services(Revised Pay)Rules, 2016(having initial 1st Cell of Rs. 19900/- + 40Rs. Special Pay) with effect from the date he takes over as such.

2. He will have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) with in the probation period of one year, extendable by one year i.e total period of 2 years and in maximum no. of 10 chances. The candidate promoted/appointed against the aforesaid categories of posts in Group-C shall not be entitled to earn any increment in his pay scale till he qualifies the said test, failing which he will be reverted back. He will have to pass/clear the "typing test" in Hindi/English Language at the speed of 25/30 words per minute being part of State Eligibility Test in Computer Appreciation and Applications(SETC).

3. His promotion is purely on adhoc basis for the period of six months and his continuance regularization of services beyond six months will be subject to the approval of Haryana Staff Selection Commission.

4. After the approval of Haryana Staff Selection Commission, he will remain on probation for one year.

5. His inter-se-seniority will be determined later on.

Dated Chandigarh,
the, 23rd July, 2019.

KESHNI ANAND ARORA
Chief Secretary to Government Haryana.

No. 10/2/2016-2E-II

Dated Chandigarh, the 23.07.2019

A copy each is forwarded to the following for information and necessary action:-

1. The Principal Accountant General (Audit), Haryana, Chandigarh.
2. The Principal Accountant General (Accounts), Haryana, Chandigarh.
3. The Secretary, Haryana Staff Selection Commission, Haryana, Sector-2, Panchkula.
4. The Deputy Secretary (General) to Government, Haryana.
5. P.S. to Special Secretary to Government Haryana, Home-II Branch.
6. Senior Technical Director, NIC, 9th Floor, Haryana Civil Secretariat. He is requested to upload the order on the website of C.S. (in Establishment-II Branch).
7. Sh. Bijender Singh S/o Sh. Kitab Singh, Peon-cum-Chowkidar, O/o Special Secretary to Government Haryana, Home-II Branch .

Deepti Vashist
Superintendent Establishment-II,
for Chief Secretary to Government, Haryana.